



Maryknoll Convent School (Secondary Section)

Annual School Plan (2025/26)

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Our Vision

We envision our students to embrace the Maryknoll spirit signified by the school motto “Sola Nobilitas Virtus” (Virtue Alone Ennobles).

We envisage our students to be individuals with moral, ethical and religious values, intellectually competent, compassionate in serving others and capable of continuing self-development to meet the challenges in life and to contribute to society.

We see our students as informed and innovative, analytical and critical, responsible and adaptable, moral and ethical members of society.

Our Creed and Values

We believe that each person is formed in God's image. We wish our students to know through Jesus Christ the hope and the meaning of life and to liberate their minds from ignorance and their hearts from prejudice.

We believe in the dignity of each student.

We believe that education is essential to a just society.

Our Mission

We provide all-round, quality and affordable education for girls.

We develop in every student a thirst for knowledge, an ability to self-learn, and a spiritual, intellectual, aesthetical, physical and social balance.

We encourage our students to pursue excellence in their respective interests and realize their potential the full.

We inculcate basic skills for our students to grow as individuals and in a group, to be responsible citizens with an appreciation of Chinese culture and of the world around them.

We stimulate our students to develop initiative in learning and awareness of its relevance to themselves, to life and to others.

We instill in our students an awareness of the importance of trust and integrity and an appreciation for co-operative teamwork and respect for others.

We train our students to have high moral standards, to be socially and environmentally aware and to be useful, contributory and responsible members of the community

We co-operate with teachers, parents and society to promote and maintain a safe, healthy and happy environment for quality education.

Annual School Plan

2025-2026

As we reflect on the passing of our centenary, we reaffirm our goals and are prepared to enhance our vision in the upcoming year plan as follows:

MCS creates a nurturing and empowering environment that fosters a comprehensive Catholic education for girls, firmly grounded in love and service.

In our three-year plan, we aim to enable our girls to emerge as healthy leaders by establishing a focused learning environment, a vibrant sense of community and a forward-thinking curriculum that instills global awareness.

Theme

“Vibrant Learners; Glowing Future”

Major Concerns

1. Nurture Vibrant Learners

- ✧ Forging strong bonds and collaborative work
- ✧ Cultivating a healthy mind, body and soul*
- ✧ Sparking curiosity and a passion for learning

2. Build a Future-ready School

- ✧ Harnessing technology and enhancing digital literacy, with particular focus on AI
- ✧ Promoting future-ready skills and a pioneering spirit

**For the three School Development Cycles leading to our centenary (2025), the three theological and four cardinal virtues will be embedded in our major concerns. Starting from 2025-26, the primary and secondary sections of Maryknoll Convent School will also use Mother Mary Joseph (MMJ)’s Spirituality as religious themes of the year. 2025/26: MMJ Spirituality: “The Presence of God” and “Action and Contemplation”*

Major Concern #1: Nurture Vibrant Learners – Forging strong bonds and collaborative work

Vibrant learners are learners who are engaged, enjoy learning together in an enlivened, open, and respectful atmosphere.

Targets: (The two targets are interrelated, and the strategies can be implemented together)

- ❖ **To forge strong bonds among students by engaging them through effective cooperative learning strategies. (VP IVAN: CURRICULUM & ACADEMIC AFFAIRS TEAM)**
- ❖ To strengthen teachers' collective efficacy by fostering professional dialogue centered on student challenges, empowering teachers to act as dynamic role models of vibrant learning.

Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
- Hold staff development sessions on co-operative learning pedagogies that enable teachers to reflect one's own teaching practices, and discuss relevant best practices which are conducive to vibrant learning - Review last year's experience, discuss with panel members or members in the professional learning community - suitable learning modules that can make use of well structured cooperative learning strategies to that encourage engagement through teamwork and shared responsibility that yield visible student performance in class - identification of students' learning challenges before each lesson or module, and implement strategies that promote sustained peer support and collaboration throughout classroom learning - Evaluate and improve the related strategies for better support and student engagement next year	- Teachers gained a better understanding of effective co-operative learning pedagogies - Panel members produced plans with cooperative learning strategies and implemented the plans in class - Teachers were able to articulate students' learning challenge in specific lessons and the tactics to help students meet the challenge - Students showed positive interdependence, individual accountability and group processing in learning in class - Students showed better peer support in learning and form teamwork and shared responsibility - Evaluation and strategies for better support and student engagement for next year completed	- Feedback from staff development sessions - Panel documents and teachers' lesson designs - Observation and qualitative feedback from students and teachers - Self-report teacher surveys	1 st term of the school year Throughout the year	Staff Development team Panel head and members Related Committees	Funding for speakers, if needed	LG2, LG4, V1, V9

Major Concern #1: Nurture Vibrant Learners – Forging strong bonds and collaborative work

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Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
- Form structured professional learning communities (PLCs) where teachers regularly engage in dialogue around student challenges, share instructional strategies, and reflect on classroom practices - Conduct professional exchanges on: (1) Identify students' learning challenge before each lesson or learning module (2) Design co-operative learning strategies to meet the challenge (3) Reflect on the effectiveness of the teaching and learning strategies (4) Modify and adapt the strategies after professional exchanges - Provide choice of online or offline professional exchanges to teachers - Encourage peer observation of lessons and post lesson PLC discussions	- Teachers formed their own professional learning communities (PLC) (2-5 colleagues teaching the same subject, and preferably form) and opened a google classroom or other e-learning platforms in Sept - Each teacher engaged in at least 2 PLC - Each PLC conducted the professional exchange online or offline but the exchange log was to be recorded in google classroom or other e-learning platforms at least once a term - Each term, the PLC met to collaboratively identify expected learning difficulties, plan and refine teaching strategies, and record discussions and instructional adjustments made to enhance one targeted learning module - At least one-third of teachers engaged in PLC lesson observation	- PLC membership record - Google classrooms and records in e-learning platforms - Feedback on PLC lesson observations	September 2025 Throughout the school year	Curriculum & Academic Affairs Team Professional	Google classroom	LG2, LG4, V1, V9, V11

Major Concern #1: Nurture Vibrant Learners – Cultivating a healthy mind, body and soul

Targets:

- ✧ To implement social and emotional learning programs that foster emotional wellness and mutual respect. (VP SALLY: STUDENT SUPPORT & PASTORAL CARE TEAM)
- ✧ To cultivate a spirit of love and service in students through a deeper understanding of MMJ Spirituality.
- ✧ To develop a wellness routine that nourishes the mind, body and soul for optimal health and well-being.

Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
- Review existing and planned school programs for a more structured approach to SEL learning that caters for our students' needs - check for the need for additional social and emotional learning programs with an emphasis on values like respect, prioritise teaching of skills such as empathy, self-awareness, growth mindset, emotional regulation, conflict resolution and inner strength for a healthy mind - Implement appropriate SEL programs	➤ Students needs identified and programs catered for their needs implemented ➤ Students enjoyed a better self esteem ➤ Students' awareness for emotional wellness enhanced ➤ Students' awareness for mutual respect enhanced	➤ APASO data ➤ Observation and qualitative feedback from students and teachers	Throughout the year	Homeroom Teachers Committee Extended Learning Program Pastoral Care Team -- Counselling Committee Character Building Committee Student Support professionals, such as school social workers, Ed Psy	Funding for speakers, if needed	LG7, V2, V9

Major Concern #1: Nurture Vibrant Learners – Nourishing a healthy mind, body and soul

Targets:

- ✧ To implement social and emotional learning programs that foster emotional wellness and mutual respect.
- ✧ **To cultivate a spirit of love and service in students through a deeper understanding of MMJ Spirituality. (VP SALLY: JCEP)**
- ✧ To develop a wellness routine that nourishes the mind, body and soul for optimal health and well-being.

Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
- Select two Spirituality from Mother Mary Joseph to be the religious school theme of the year - Further introduce the Mother Mary Joseph Spirituality through RME lessons and activities to broaden and deepen students' understanding - Encourage students to participate in volunteer activities to experience love, foster compassion and connection with others	➤ Students gained a better understanding of MMJ spirituality ➤ All students participated in at least one volunteer service session in the year ➤ All students reflected on how to make God's love visible and actionable	➤ Records of RME lessons and activities ➤ Students' prayers/ reflections ➤ Records of 100 Acts of Kindness ➤ Records, evaluation and feedbacks from class service projects	Throughout the school year	Religious Education Panel & RME Activities Coordinator Homeroom Teacher Committee	Funding for organizing workshops and service projects	LG7, V3, V5, V7, V9

Major Concern #1: Nurture Vibrant Learners – Nourishing a healthy mind, body and soul

Targets:

- ✧ To implement social and emotional learning programs that foster emotional wellness and mutual respect.
- ✧ To cultivate a spirit of love and service in students through a deeper understanding of MMJ Spirituality.
- ✧ **To develop a wellness routine that nourishes the mind, body and soul for optimal health and well-being. (VP SALY, JCEP & STUDENT SUPPORT & PASTORAL CARE TEAM)**

Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
Enhance students' awareness on the importance of wellness routine Design and implement wellness practices that integrate: (1) Mindfulness and emotional check-ins to help students and staff recognize and regulate their emotions, reducing stress and anxiety (2) Values-based reflection fosters self-awareness, empathy, and a sense of purpose, which are key to emotional well-being. (3) Physical movement in short bursts to improve focus, energy levels, and overall health. Organise lunch time activities that offer choices to students and staff to promote balance, inner strength, and joyful well-being	➤ A student-produced video showcasing integrated wellness practices was successfully created and shared on school-approved social media platforms to promote awareness and engagement ➤ Students demonstrated increased understanding of strategies to achieve balance, build inner strength, and cultivate joyful well-being ➤ Monthly lunchtime wellness activities (3 per term) were organized by rotating teams or committees, each promoting themes of balance, inner strength, and joyful well-being.	➤ Confirm posting of video on approved platforms ➤ Track views, likes, and comments as indicators of engagement ➤ Observe classroom discussions and student behavior ➤ Log of activities ➤ Evaluation and feedbacks from participants of wellness programmes	Throughout the school year	➤ Peer mentorship committee ➤ Pastoral Care Team: Counselling committee Character Building committee ➤ P.E. Panel ➤ RME Panel ➤ Student Association ➤ Student Support Professionals, e.g. school social workers, Ed Psy ➤ PTA	Funding such as One-off Grant for the promotion of a Sports Ambience and MVPA60 in schools	LG7, V1,

Major Concern #1: Nurture Vibrant Learners – Sparking curiosity and a passion for learning

Targets:

- ✧ **Stimulate teachers' and parents' curiosity with topics in new frontier that drive their learning journey. (VP JOYCE: STAFF DEVELOPMENT PROGRAMMES & PTA)**
- ✧ Promote student agency and foster ownership in student learning through research, collaboration and creative expression.

Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
Encourage teachers to participate in professional development of at least half a day that pursue learning in a new frontier area of their choice to deepen expertise and model curiosity-driven learning. Collaborate with the PTA to organize workshops on emerging topics, inviting parents to join to foster a shared culture of inquiry and strengthen school-home partnerships in future-focused education.	➤ 80% teachers participated in professional learning in a new frontier area of their choice ➤ A minimum of one workshop on emerging topics was successfully organized in collaboration with the PTA, with active participation	➤ Records of activities ➤ at least 75% participation rate (over workshop capacity)	Throughout the school year	Staff Development Team PTA	Manpower needed	LG2, LG6, V2

Major Concern #1: Nurture Vibrant Learners – Sparking curiosity and a passion for learning

Targets:

- ✧ Stimulate teachers' curiosity with topics in new frontier that drive their learning journey.
- ✧ **Promote student agency and foster ownership in student learning through creative expression. (VP IVAN: CURRICULUM & ACADEMIC AFFAIRS TEAM)**

Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
• Encourage student agency and foster ownership through self regulated learning strategies: ✓ Design reflective learning opportunities to build ownership by creating individual learning tasks that incorporate structured reflection routines that help students take ownership of their learning journey. The task can be academic or personal development ones. • Offer choice in alternative assessment • Building on the success of alternative assessment last year, refine alternative assessments by continue to ✓ allow teachers choices and some flexibility in alternative assessments ✓ give choices to students in the topic or format of assessment ✓ challenging students such as having an open-ended element, using creative or critical thinking, problem solving, metacognitive strategies and alternative formats ✓ Celebrate students' learning outcomes through sharing platforms	➤ Each teacher designed and implemented at least one individual learning task featuring self-regulated strategies (e.g., goal-setting, time management, self-assessment rubrics), documented and shared with panel members. ➤ Students showed enhanced ownership (either individual or shared) of their learning journey ➤ At least one assessment task for each individual teacher was given flexibility ➤ At least one assessment task enabled students to make choices and show creativity ➤ Students' creative learning outcomes were shared among peers, schoolmates or teachers	➤ Panel documents ➤ Records of learning tasks ➤ Records of assessments ➤ Observations	Throughout the school year	Homeroom Teachers' Committee ECA Committee Student Support and Pastoral Care Committee Peer mentorship Program Committee	Manpower needed	LG3, LG4, LG5, V3, V10

Major Concern #2: To Build a Future-ready School – Promoting future-ready skills and a pioneering spirit

Targets:

- ✧ Encourage innovative thinking and risk-taking to cultivate a pioneering spirit among students. (VP JOYCE: GENERAL RESOURCES MANAGEMENT TEAM)
- ✧ Emphasize the importance of adaptability and resilience as female leaders who navigate change and thrive in dynamic environments.

Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
Creating an innovative learning atmosphere at school through the following strategies: • Pioneering series Launch a school-wide speaker series featuring trailblazers from diverse, cutting-edge fields in order to expose students to emerging ideas, real-world challenges, and transformative innovations. • The "I Wonder..." Wall or Digital Platform Establish a physical or digital space where students and staff can post thought-provoking questions related to innovation, science, society, and beyond. These questions will serve as catalysts for class discussions, interdisciplinary exploration, and student-led inquiry projects, fostering a culture of wonder and intellectual risk-taking.	➤ A minimum of three whole-school Pioneering Series talks were successfully conducted, featuring experts from cutting-edge fields to inspire curiosity and forward-thinking. ➤ A physical or digital "I Wonder..." space was established and actively used to showcase thought-provoking questions from students and teachers, serving as a catalyst for classroom discussions and student-led exploration.	➤ Observations ➤ Feedback from students ➤ Record of questions and responses	Throughout the school year	Campus infrastructure team Principal	Funding needed to set up the wall	LG2, V1, V5, V10

Major Concern #2: To Build a Future-ready School – Promoting future-ready skills and a pioneering spirit

Targets: ✧ Encourage innovative thinking and risk-taking to cultivate a pioneering spirit among students. ✧ Emphasize the importance of adaptability and resilience as female leaders who navigate change and thrive in dynamic environments. (VP JOYCE: ECA)						
Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
- Organize speaker sessions featuring female role models who share personal stories and insights on adaptability and resilience, inspiring students to embrace change and lead with strength - Encourage student leaders to discuss and reflect on adaptability and resilience as core leadership traits, encouraging peer learning	➤ A minimum of three guest speaker sessions focused on adaptability and resilience were successfully organized and held during the school year. ➤ Students found the speakers inspiring ➤ Student leadership campaigns explicitly addressed adaptability and resilience as key traits, reflected in speeches, or campaign activities.	➤ Observation ➤ Student Reflection	Throughout the school year	Careers and Life Planning Committee Alumni Mentorship Program SA committee ECA committee Social Workers/ Smileys	Alumni network External Organizations	LG6, V2, V3, V5, V10

Major Concern #2: To Build a Future-ready School – Harnessing technology and enhancing digital literacy, with particular focus on AI

Targets: ✧ Continue to improve the IT infrastructure and software solution on the school campus. (VP JOYCE LO: IT & CAMPUS INFRASTRUCTURE) ✧ Equip teachers and students to learn about the latest technology such as AI, Big Data, Blockchain and Coding and their implications in education.						
Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
• Conduct a comprehensive audit of current IT systems to design a phased improvement plan focused on enhancing network reliability, optimizing educational software, and reallocating and upgrading computer room facilities. • Form dedicated teams responsible for infrastructure, software solutions, and learning environments to ensure targeted planning, execution, and accountability. • Visit other IT pioneering schools to benchmark best practices • Involve students' and teachers' voices and needs in the planning process	➤ Dedicated teams were established to lead the planning and implementation of IT improvements across the campus. ➤ Benchmarking visits to pioneering schools with advanced IT practices were conducted to gather insights and best practices. ➤ Comprehensive upgrade proposals were drafted and submitted by the end of the school year, informed by research and team consultations.	➤ Documents ➤ Proposals	Throughout the school year	IT team STEAM team ICT/ computer panel(s) SA		LG5

Major Concern #2: To Build a Future-ready School – Harnessing technology and enhancing digital literacy, with particular focus on AI

Targets: ✧ Continue to improve the IT infrastructure and software solution on the school campus. ✧ Equip teachers and students to learn about the latest technology such as AI, Big Data, Blockchain and Coding and their implications in education. (VP IVAN: CURRICULUM & ACADEMIC AFFAIRS/ VP SALLY: STAFF DEVELOPMENT DAYS)						
Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required	7 Learning goals & Values
• Set up a working team to explore AI, related pedagogies and curriculum integration • Introduce AI courses to students and provide students with opportunities to interact with AI tools • Facilitate discussions on the societal impact of AI, encouraging students to think critically about bias, transparency, and digital responsibility. • Offer professional development for educators to use AI-enhanced tools in teaching and assessment, and to guide students in navigating AI safely and effectively.	➤ A dedicated work team was established to explore emerging technologies, with their findings and pilot initiatives shared in Curriculum Development Committee meetings ➤ Subject panels explore and identify possible approaches to adopting AI within their respective domains. ➤ Introductory AI courses were successfully launched for junior form students, providing foundational knowledge and hands-on experience. ➤ Ethical implications of AI were actively discussed in junior forms, fostering critical thinking and responsible digital citizenship. ➤ A minimum of two professional development sessions on cutting-edge technologies were conducted for teachers to enhance digital literacy and instructional innovation.	➤ Documents ➤ Record of lessons ➤ Staff professional development documents	2 nd term Throughout the school year	IT innovation lab funding	Alumni network School networking	LG5, V6, V7, V8

Code

7 learning goals:

LG1 National and global identity; LG1a National Education; LG2 Breadth of knowledge; LG3 Language proficiency; LG4 Generic skills; LG5 Information literacy; LG6 Life planning; LG7 Healthy lifestyle

12 Priority Values & Attitudes:

V1 Perseverance; V2 Respect for Others; V3 Responsibility; V4 National identity; V5 Commitment & Faithfulness; V6 Integrity; V7 Benevolence; V8 Law-abidingness; V9 Empathy & Compassion; V10 Diligence; V11 Unity; V12 Filial Piety

Plan for the Use of Special Grants

Capacity Enhancement Grant (25-26) Plan

I. Information Technology

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Responsible Party
Facilitating work arising from the use of WebSAMS and eCampus	To relieve the workload of teachers	To employ an IT Assistant to assist teachers in school administrative work.	Teachers are relieved of administrative work and they are able to focus more on teaching and the development of the Senior Secondary curriculum.	From September 2025 to August 2026	Salary of an IT Assistant for the academic year: - \$380,000	➤ 5% of existing teachers' administrative work is done by the IT assistant. ➤ More effective use of eCampus for electronic communication in school ➤ More electronic resources and documents are prepared by the IT assistant ➤ The use of WebSAMS for handling student reports and student profile will be enhanced	➤ Teachers and students' feedback on the service provided	IT Infrastructure & Support Services Committee & eAdmin Support Services Committee

II. Audio Visual Services and Technical Support for STEM

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Responsible Party
Facilitating work arising from the use of Audio-Visual Equipment & STEM Programs	To relieve the workload of teachers	To employ an Assistant to assist teachers in school administrative work.	Teachers are relieved of administrative work and they are able to focus more on teaching and the development of the Senior Secondary curriculum. Teachers' capacity to develop STEM activities will be enhanced	From September 2025 to August 2026	Salary of an AV Assistant for the academic year: - \$340,000	➤ Part of the administrative workload of the teachers in charge of AV services would be relieved by the assistant. ➤ More effective use of the AV equipment in the school for school functions and programmes. ➤ The development of STEM activities will be given more support.	➤ Teachers and students' feedback on the service provided	AV Support Services Committee; School Building & STEM panel

Diversity Learning Grant – Other Programme: Gifted Education (25-26) Plan

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget
Chinese Language	Training course for aspiring debaters	To enhance students debating skills for external competitions and to boost students' confidence in public speaking	- 10 students - S4 and S5 students - Nominated by Chinese Language Department with selection interviews and results in prior competitions	20 lessons in six months from October 2025 held after school (one lesson per week)	Coaching for debating skills and presentation through videos, assignments and group debate practices	Commissioned to three alumni with Ms Ada Kwok as coordinator	\$ 10,000
	DSE Writing Elite Class for gifted students	Enhance students' writing skills for the DSE exam to achieve excellent results.	- 30 students - S6 students - Nominated by Chinese Language Department with selection in S5 Chinese annual results	5 lessons in total 10 hours from October to November 2025 held after school	Tutors will provide instruction on test-taking strategies, conduct mock exams, and provide feedback on test papers to enhance students' test-taking skills.	Experienced Writing Tutor with Ms Gigi Chen as coordinator	\$18,000
	DSE Reading Comprehension Elite Class for gifted students	Enhance students' reading comprehension skills for the DSE exam to achieve excellent results.	- 30 students - S6 students - Nominated by Chinese Language Department with selection in S5 Chinese annual results	5 lessons in total 10 hours from November to December 2025 held after school	Tutors will provide instruction on test-taking strategies, conduct mock exams, and provide feedback on test papers to enhance students' test-taking skills.	Experienced Writing Tutor with Ms Gigi Chen as coordinator	\$18,000
English Language	Training for English debates	To equip students with (1) debating	40 students S1-S5 students	Face-to-face + online debate	Teaching debating skills through face-to-face and	Commissioned to Mr Allen Judge	\$ 48,000

		skills on constructing, analyzing and critiquing arguments and (2) critical thinking and communication as a speaker and listener	- English Debate Team members	training from September 2025 to July 2026	online sessions, assignments and group debate practices	with Ms Chloe Chan and Ms Kahlen Lau as coordinators	
Mathematics	Mathematics Olympiad group	To equip students with holistic thinking skills in solving challenging mathematical problems	- A total of 15 students from S4 and S5	15 lessons held afterschool from November 2025 to April 2026	Topic assignments relating to the Mathematics Olympiad	Commissioned to tutor with Enoch Lee and Zeta Chan as coordinators	\$33,000
Physics	Physics Olympiad 2026	To provide a platform for the high-achievers to showcase their talents in physics, and to extend the learning capacity of potentially gifted students in physics	- 15 students - S4 students - Nominated by Physics Department regarding the internal examination scores	15 lessons in eight months from November 2025 to May 2026 held after school (one lesson per week)	Topic notes and past papers relating to the Physics Olympiad	Commissioned to tutor with Mr. Enoch Lee as coordinator	\$ 25,000

Promotion of Reading Grant (25-26) Plan

Objectives:

1. *To foster a stronger reading culture in the library and the school*
2. *To facilitate cross-curricular reading and collaborative learning*
3. *To encourage students to learn how to learn*
4. *To promote reading for pleasure*
5. *To help students and teachers become lifelong readers*

	Item		Estimated Expenses
1.	Purchase of Books & DVDs	a. Printed Books (new items and replacements) b. e-Books c. DVDs d. Subscription to English & Chinese newspapers and magazines (printed or digital)	\$53,000
2.	Reading Activities Inside School	a. Paying the expenses for Maryknoll Reading Challenge (a compulsory reading scheme for Forms 1 to 3) b. Hiring writers and celebrities to conduct book talks c. Hiring of service from external providers to organize reading-related activities d. Paying the expenses for in-school activities such as Reading Carnival, World Book Day programmes, Book Talks by Reading Ambassadors, Displays on Recommended Books etc.	\$14,000
3.	Reading Activities Outside School	a. Application fees for reading-related activities and competitions b. Subsidizing students for their participation in reading-related activities in and out of Hong Kong	\$10,000

One-off Grant for Promotion of Sports Ambience and MVPA60 (25-26) Plan

The PE Department has proposed the budget plan for the “One-off Grant for Promotion of Sports Ambience and MVPA60 in Schools” (the “Grant”) on the following areas:

	Area	Balance (\$)	Proposed Budget in 25-26 (\$)
i.	To develop or procure PE-/sports-related IT services, mobile applications and related software, as well as PE-/sports-related activity kits and supporting tools a. Procuring mobile applications / related software for recording students’ physical fitness data and activity hours b. Procuring supporting tools: (-Polar Verity Sense – Multi-kits (for group solutions-10 pcs adult) \$7,600 / kit x 4 = ~\$30,400 -BlazePod (6 pieces/set) \$4,500 x 2 sets = ~\$9,000)	57405.02	50,000
ii.	To organise or subsidise students’ participation in diversified PE-/sports-related learning activities/ competitions a. Organising school PE week / PE day / Wellness Workshop: -(Inter-class Teachers-students Indoor Rowing competition or Inter-class Teachers-students skipping rope competition or Inter-class Teachers-students Chinese shuttlecock competition or Inter-class Teachers-students Table-Tennis competition) -Wellness Workshop – Sports Stacking -Wellness Workshop – Pickleball -Wellness Workshop – Tchoukball b. Arranging various sports interest classes: (Pickleball / Juggling / Mölkky / Cup stacking / Yoga)	7,100	14,000 6,000
iii.	To organise or subsidise the participation of students, teachers and coaches in PE-/sports-related exchange activities/study visits in the Mainland/overseas3		
iv.	To organise sports-related activities involving the participation of various school stakeholders, including teachers and parents, with the students		

v.	To purchase or upgrade PE/sports equipment in the school	39,253	
	a. Purchasing Indoor rowing machines (\$13,000 @ x 2 = \$26,000)		26,000
	b. Purchasing equipment of the New sports: (-Pickleball [20 sets] + Pickleball net ~ \$2,000, Juggling [20 sets] ~ \$1,000, Mölkky [10 sets] ~ \$2,000)		7,758.02
vi.	To develop/enhance the policy on the development of an active and healthy school campus/MVPA60	2,500	
	a. Awarding students who can achieve the target of MVPA60		2,500
vii.	To hire additional non-teaching staff/qualified coaches or procure services to assist in promoting sports ambience and MVPA60 in the school		
viii.	Others (Please specify):		
(i. a + b) + (ii. a + b) + (v. a + b) + (vi. a) Total:		106,258.02	106,258.02

One-off Grant for Promotion of Chinese Culture Immersion Activities (25-26) Plan

「推廣中華文化體驗活動一筆過津貼」使用計劃提案

(1) 2025-26 年度津貼使用計劃提案

計畫選擇之理由與簡要說明	受眾	內容	預算	成效評估
中華文化日：於農曆新年慶祝活動當天（2 月 13 日）糖畫、龍鬚糖、糖蔥餅、叮叮糖、風車、華服試穿、雜耍、香囊、彩虹書法、老師扮演財神等等活動。	全校	一次性活動	\$49000	
農曆新年慶祝活動當天（2月13日）舉辦舞獅工作坊及演出，並邀請學生作舞獅表演、寫揮春。	全校	一次性活動	\$14000	
文化書籍書展：2 月 3 及 4 日， GPA 舉辦。讓同學認識文化類書籍，加強對中華文化的欣賞能力。	全校	一次性活動	\$4000	
中一級文學散步，下學期（日期待定）到九龍城探索文化遺跡及與香港文學的關係。	全級中一學生	一次性活動	\$20000	
中華技藝製作班：讓學生發揮創意，認識中國傳統技藝。（活動及日期待定）1-2 次	中一至中五 30-40 位學生	一次性活動	\$5000	
文化讀書會：（活動及日期待定）1-2 次	中一至中五 30-40 位學生	一次性活動	\$6000	
中華文化傳承——傳統手工藝遊蹤（試後活動）	中一至中五 30-40 位學生	一次性活動	\$22000	

One-off Grant for Promotion of Self-directed Language Learning (English Language) (25-26) Plan

1. Programme Justification and Overview

To enhance students' self-directed learning in English, our school proposes to implement two online programmes in the 2025–2026 academic year:

(a) Self Regulated English Learning Platform

The platform will offer structured, interactive modules across reading, listening, writing, and speaking. Students will access the platform independently at home, allowing them to take ownership of their learning pace and progress. Teachers will monitor student engagement and, where appropriate, assign modules that align with current classroom themes to reinforce curriculum content. The platform promotes metacognitive strategies such as self-monitoring and reflection, which are core elements of self-directed learning. It also supports flipped learning and cross-curricular integration, aligning with the Education Bureau's emphasis on Reading across the Curriculum and Language across the Curriculum.

(b) AI-Powered English Essay Grading Tool

The platform will offer AI-powered English essay grading tool that provides instant, rubric-based feedback, vocabulary and grammar analysis, and personalised progress tracking. Students can submit essays independently and receive diagnostic insights to guide revision. The platform also includes self-learning features such as vocabulary builders, grammar lessons, and writing support, empowering students to take ownership of their learning beyond the classroom.

Both programmes align with the principles of the One-off Grant for Promotion of Self-directed Language Learning (English Language) as outlined in EDB Circular Memorandum No. 210/2024.

2. Target Audience

- **Self Regulated English Learning Platform:** Form 2 to Form 5 students (S2–S5)
- **AI-Powered English Essay Grading Tool:** Whole school access (all students)

3. Programme Details

- **Self Regulated English Learning Platform** Students will access the platform at home on a self-directed basis. Teachers will monitor usage and engagement through the platform's reporting tools. Where possible, teachers will assign modules that correspond to classroom themes to reinforce curriculum learning. Usage will occur approximately 1–2 times per month.
- **AI-Powered English Essay Grading Tool:** Used flexibly throughout the year, particularly during essay writing periods, study leave, and holidays. Students will submit essays and engage with feedback as needed, under teacher supervision.

4. Budget for 2025-2026

Programme	Cost (HKD)	Duration
Self Regulated English Learning Platform	\$49,800	Oct 2025 – Jun 2026
AI-Powered English Essay Grading Tool	\$49,800	Oct 2025 – Aug 2026

Total proposed expenditure: HK\$99,600

「推廣自主語文學習（普通話）一筆過津貼」（25-26年度）運用計劃

受惠學生人數: 500人左右 受惠學生班級: F1-F3

撥款共20萬元，2025-2026年度預算運用10萬元，2026-2027年度會運用餘下的10萬元。

範疇		對象	時間表	詳情	預算金額
1.	購買資源 網上自學平台	F1-F3 三個年級的學生	整個學年	- 運用 AI 語音評測、場景對話、聆聽與拼音訓練，學生可以運用平台自主學習。 - 平台應配合學校需要，設置校本的訓練項目。	50, 000
2.	聘請導師 普通話辯論班導師	F1-F3 個別學生 (約十一人)	整個學年 共 23 次 (日常訓練約 14 次，另加比賽前加練 9 次。)	提供辯論班服務	30, 000
3.	聘請導師 普通話朗誦班導師	F1-F3 個別學生 (約 25 人)	10 月至 11 月 (共四次)	提供朗誦班服務	10, 000
4.	購買學與教相關的服務 如：舉辦普通話學生活動、比賽	F1-F3 學生 三個年級的學生	待定		10, 000

2025-2026 年度 普通話科

Life Wide Learning and Sister School Grant (25-26) Plan

2025-26 (School Year) Plan on the Use of the Life-wide Learning and Sister School Grant (Template)

May 2025 ver.

Maryknoll Convent School (Secondary Section) (School Name)

Schools are required to upload this Plan on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs / IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.

Our school will use this Grant in compliance with relevant requirements as stipulated in circulars, guidelines and other documents issued by the EDB. Our school understands that in case of inappropriate use of the Grant, our school should make good relevant expenses by deploying other suitable resources.

^ List of **Category of the Activity** and **Evaluation Method** for reference (Schools can select one or more suitable option(s) from the pull-down list): [School may click on the "—" on the left to hide this part]

[Please click "Enable Content" / "啟用內容" above before completing the template.]

Category of the Activity:	A1 Values Education	A2 Intellectual Development	A3 Community Service	A4 Physical and Aesthetic Development	A5 Career-related Experiences	A6 Patriotic Education	
	A7 Digital Education, Artificial Intelligence and STEAM Education		A8 Student Mental Health	A9 Others (Please specify in column L)			
Evaluation Method:	B1 Questionnaire	B2 School Meeting and Discussion	B3 Professional Sharing in School	B4 Interview	B5 Observation	B6 Written report and record	B7 Others (Please specify in column N)

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants (Fill in the estimated number of participants of each type; please indicate "0" if a particular type is not involved)				Estimated Expenses (\$)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity^		Evaluation Method^	
				Students (Please specify levels and number)	Teachers	School Management	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
1.1	Local Activities (including online exchanges)												
1	Academic Extension Programmes	Throughout the year	Enhance students' academic skills through supplementary lessons and advanced topics, promoting deeper understanding and higher achievement	880				\$126,700.00					
2	Biotechnology Programmes	Throughout the year	Introduce students to the world of biotech, fostering understanding of genetic engineering, medical advancements, and environmental solutions	60				\$130,000.00					
3	Career and Life Planning Programmes	Throughout the year	Equip students with career exploration skills and life planning tools to make informed decisions about their future paths	880				\$5,500.00					
4	Catholic Programmes	Throughout the year	Provide religious education and activities aligned with Catholic values, promoting moral development and faith formation	880				\$27,000.00					
5	Core Competence Programmes	Throughout the year	Strengthen fundamental skills such as literacy, numeracy, and digital literacy, essential for academic success	360				\$162,000.00					

6	Debate and Speech Training Programmes	Throughout the year	Develop critical thinking and public speaking abilities through structured debates and speech practices	60				\$66,000.00					
7	Green and Sustainability Programmes	Throughout the year	Promote environmental consciousness and sustainable practices through hands-on projects, workshops, and community initiatives	880				\$10,000.00					
8	Language Extension Programmes	Throughout the year	Improve language proficiency through immersive activities, enhancing communication skills and cultural understanding	440				\$87,600.00					
9	Music Programmes	Throughout the year	Provide opportunities for students to learn and appreciate music, enhancing creativity and cultural appreciation	200				\$135,000.00					
10	National Education Programmes	Throughout the year	Instill national pride and cultural awareness through educational activities about the nation's history and heritage	880				\$4,000.00					
11	Performing Arts Programmes	Throughout the year	Develop students' talents in drama, dance, and music, fostering creativity and confidence	100				\$92,500.00					
12	Service Programmes	Throughout the year	Engage students in community service activities, promoting civic responsibility and social awareness	770				\$58,000.00					
13	Sports Programmes	Throughout the year	Cover costs associated with students' participation in sports, promoting physical fitness and team spirit	300				\$370,950.00					
14	STEM Programmes	Throughout the year	Engage students in Science, Technology, Engineering, and Mathematics projects, fostering innovation and problem-solving skills	400				\$138,000.00					
15	VA Programmes	Throughout the year	Encourage artistic expression and appreciation through diverse visual arts activities and projects	880				\$44,000.00					
16	Values Education Programmes	Throughout the year	Foster wellness, ethical and moral values through activities and discussions on character building	880				\$312,000.00					
(Please insert rows above if the space provided is insufficient.)													
Total estimated expenses of item 1.1								\$1,769,250.00					

1.2 Non-local Activities												
1	Beijing Exchange Programme	27 March - 2 April 2026	1) To provide an authentic language environment for learning Putonghua; 2) To allow students to experience the differences between Hong Kong and Beijing; 3) To enhance understanding of the history and development of Beijing; 4) To	F.2-3; 6 students	1	0		\$25,000.00	The High School Affiliated to Renmin University of China (RDFZ, 中国人民大学附属中学)	A1 Values Education A2 Intellectual Development A6 Patriotic Education		B1 Questionnaire B4 Interview B5 Observation
2	Shanghai Exchange Programme	28-2 April 2026	1) To provide an authentic language environment for learning Putonghua; 2) To allow students to experience the differences between Hong Kong and Shanghai; 3) To understand the history and development of Shanghai; 4) To broaden students' horizons	F.3-5; 20 students	1	0	1 Coach	\$80,000.00	Shanghai Gezhi High School (SGHS, 上海市格致中学)	A1 Values Education A2 Intellectual Development A4 Physical and Aesthetic Development A6 Patriotic Education		B1 Questionnaire B4 Interview B5 Observation
3	Sports and Cultural Exchange Programme	2-5 July	1) To share experiences in teaching with the aim of enhancing professional competence; 2) To broaden the horizons of teachers and students and deepen their understanding of the educational, economic, social and cultural	F.1-5; 50 students	3	0	2 Coach	\$60,000.00	Zhaoqing Phoenix Sanli School (GDFHSL, 肇庆凤凰三立学校)	A1 Values Education A2 Intellectual Development A4 Physical and Aesthetic Development A6 Patriotic Education		B4 Interview B5 Observation
4	Overseas visit							\$4,000.00				
5												
(Please insert rows above if the space provided is insufficient.)												
Total estimated expenses of item 1.2								\$169,000.00				
Total estimated expenses (sum of items 1.1 and 1.2)								\$1,938,250.00				

Name of Teacher Responsible for Life-wide Learning:	Joyce Lo	Position:	Vice-Principal
Name of Teacher Responsible for the Sister School Scheme:	Carol Ma	Position:	Teacher

Budget 2025/2026						
As at 31/08/2025						
				Surplus/(Deficit)	Provision	Cumulative Expenditure
				2024/2025	2025/2026	09.2025-08.2026
						Balance
						Total Balance
I	Government Funds					
	(1) - 1	EOEBG		958,333.72		
		(a)	Baseline			
			School and Class Grant	-	1,394,521.07	2,164,151.00
			Lift Maintenance Grant	-	200,928.00	130,000.00
			Composite Furniture and Equipment Grant	-	580,770.00	207,050.00
			Total	958,333.72	2,176,219.07	2,501,201.00
		(b)	School Specific Grants			
			Administration Grant	-	4,473,756.00	4,823,522.00
			Provision of Air Conditioning Grant	-	663,931.00	600,000.00
			Capacity Enhancement Grant	-	609,252.00	711,837.00
			Composite Information Technology Grant	-	526,777.00	780,000.00
			SBM Top-up Grant	-	48,047.00	30,000.00
			School-Based Speech Therapy Administration Recurrent Grant	-	7,687.00	8,000.00
			Total	-	6,329,450.00	6,953,359.00
	(1) - 2	Funds Outside EOEBG (Special Domain-not transferable)				
			Home-School Co-operation Project	-	46,044.00	46,044.00
			Diversity Learning - Other Programme	59,363.30	105,000.00	196,607.00
			Diversity Learning - Applied Learning	-	8,750.00	8,750.00
			Enhanced Chinese Learning (Enhanced Additional Funding-Support for NCS Students-S)	96,053.43	883,874.00	942,780.00
			IT Staffing Support Grant	-	343,562.00	377,937.00
			Promotion of Reading Grant	32,037.24	77,205.00	104,200.00
			Salaries Grant - Teaching Staff	-	51,395,892.27	51,395,892.27
			Salaries Grant - Teaching Supporting Staff	-	1,209,939.00	1,209,939.00
			Teacher Relief Grant - Annual Recurrent	(21,392.50)	301,275.00	301,275.00
			Teacher Relief Grant - Optional	1,096,225.01	6,035,760.00	5,947,019.00
			Teacher Relief Grant - Others	10,908.00	-	-
			Life-Wide Learning Grant+ Sister School	-	1,498,500.00	1,938,250.00
			Sister School HK Mainland	31,881.65	-	-
			Support for NCS+SEN	91,073.50	-	-
			School Executive Office Grant	454,896.35	590,760.00	636,540.00
			Beat Drug Fund Supported Programme	-	25,000.00	25,000.00
			IT Innovation Lab Programme	210,220.00	-	260,220.00
			Subsidy for Opening up School Facilities for Promotion of Sports Development Scheme	-	130,000.00	130,000.00
			One-off Grant on Promotion of Sports Ambience and MVPA60-S	106,257.68	-	106,000.00
			One-off Grant on Promotion of Prom of Chi Culture Immersion Activities-S	235,510.25	-	142,000.00
			One-off Grant on Parent Education-S	196,600.00	-	100,000.00
			One-off Grant for Promotion of Self-Directed Language Learning (ENG)	200,000.00	-	99,600.00
			One-off Grant for Promotion of Self-Directed Language Learning (PTH)	200,000.00	-	100,000.00
			One-off Grant AI for Science Education	100,000.00	-	-
			Total	3,099,633.91	62,651,561.27	64,068,053.27
				Surplus	Provision	Cumulative Expenditure
				2024/2025	2025/2026	09.2025-08.2026
						Balance
						Total Balance
II	School Funds (General Funds)					
	(1)	Subscription/Tong Fai		6,711,623.41	2,640,000.00	3,671,863.00
	(2)	Approved collection for specific purposes account		526,874.11	396,000.00	449,700.00
	(3)	School Generated Income/Expenses		167,034.38	212,000.00	20,000.00
	(4)	Donations				
		- General		1,911,244.59	363,820.00	373,820.00
		- Educational Trust Funds (Salary)			1,348,194.00	1,348,194.00
		- Donation - Prayer Room Project			1,000,000.00	917,000.00
		- School Improvement			610,000.00	610,000.00
	(5)	For Custodian/Reimbursement Accounts			269,400.00	269,400.00
			Total	9,316,776.49	6,839,414.00	7,659,977.00