Revised on 23 Nov 2026

MARYKNOLL CONVENT SCHOOL
(SECONDARY SECTION)
Form One Discretionary Places
Notes to Applicants

General Information

1. Admission to Form One at Maryknoll Convent School (Secondary Section), an aided school, is regulated by the Secondary School Places Allocation (SSPA) System. Students are admitted either through the discretionary place system or allocated by the Education Bureau (EDB).

2. Candidates who apply for discretionary places are reminded that each student may apply to NOT MORE THAN TWO secondary schools participating in the SSPA system. Otherwise, the application will be rendered void.

3. The number of Form One classes and that of discretionary places for the 2027-2028 academic year are 5 and 54 respectively (tentative; pending final approval from the EDB).

Submission of Application

1. The EDB Application Form can be submitted online via the SSPA e-platform, or in person.

2. The school's Application Form can be downloaded from the school website (https://mcs.edu.hk/form-one-admission) from 23 November 2026 to 18 January 2027.

3. When you submit your application in person to our school office (**Submission Period: 4 January to 18 January 2027**), arrange the required documents in an A4 transparent plastic folder in the following order:

   - Hard copy of the EDB SSPA Application Form
   - School Application Form
   - Photocopy of the school reports, including Primary 4 (whole year), Primary 5 (whole year) and Primary 6 (First Term)
   - Other relevant supporting documents

4. Please bring the original of the applicant's Birth Certificate/Identity Card or other documents of Identity (for verification only).

5. Recommendation letters issued by the applicant's primary school will NOT be accepted with this application.

6. The email address provided in the application form must be VALID. A confirmation email will be sent to the email address provided **within 5 working days** after the submission of the application forms. Contact our school office if no confirmation is received.

7. Please ensure that you have completed all the required information and documents. In case of any omission, your application will not be processed.

Interview Arrangements

1. The school will send notifications and announcements to your corresponding email address including interview arrangements, when necessary. **Please check your email inbox (including 'spam' folder) for updates from our school regularly.**

2. Applicants will be shortlisted for interviews on **6 March 2027** based on (a) their academic performance (70%); and (b) their conduct, achievements and awards in extra-curricular activities, and services (30%).

3. All applicants will be notified whether they are shortlisted for interview by email by early March 2027. Applicants who do not receive any notification by 3 March 2027 should contact our school office.

4. Rescheduling of the interview due to personal reasons will not be accommodated.

5. Parents of successful applicants will be notified of their children's inclusion in the Successful Lists for Discretionary Places by email and phone on **31 March 2027**.

Admission Criteria and Weighting

- Academic Performance 35%
- Conduct 10%
- Extra-curricular Activities & Services 25%
- Performance in Interview (onsite/online) 30%

Personal Information (Privacy) Collection Statement

The Personal Information Collection Statement sets out the purposes for which the applicant's personal data will be used following collection, what the applicant is agreeing to with respect to the use of the applicant's personal data by Maryknoll Convent School (Secondary Section) and the applicant's rights under the Personal Data (Privacy) Ordinance (Cap. 486).

Information or personal data collected is strictly confidential and used to process applications. The information or personal data will be retained for a period of no longer than twelve months. Thereafter, the application together with all materials the applicants provide will be disposed of.

The information and personal data provided in the application form must be accurate, complete, and up-to-date to the best of the applicant's knowledge.

Admissions Enquiries

Our school office can be contacted at 2336-2378 during office hours*.

If you have any questions about the Secondary School Places Allocation System (SSPA), you may refer to the general information released by the Education Bureau for Admission to Secondary One in 2025/2027.

General Information on the SSPA System https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html	
Videos on the SSPA System https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/video_on_the_sspa_system.html	
Videos on the SSPA e-platform https://www.youtube.com/playlist?list=PLsNQuY6XoSaDlr8DDIo6s1ssNH-VIzdiC	

**Office Hours: Monday to Friday: 9:00 a.m. - 4:00 p.m. & Saturday: 9:00 a.m. - 12:00 p.m.*

5 Ho Tung Road, Kowloon